



Minutes

Bicycle & Trails Advisory Committee

REGULAR MEETING

AUGUST 19, 2004

CALL TO ORDER: Vice-Chairman Hauge called the meeting to order at 6:25pm

PRESENT: Eltgroth, Clark, Hauge, McCann, Hubbell, and Parks and Recreation Commissioner Tom Madalena

ABSENT: Cheu, and Scott

STAFF: Public Works Senior Engineer Julie Behzad
Public Works Administrative Secretary Karen Nelson

DECLARATION - POSTING OF AGENDA: Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

PUBLIC COMMENTS: Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

MINUTES: The minutes for the June 17, 2004 meetings were unanimously approved. Due to the lack of a quorum, the July 15, 2004 meeting was canceled and therefore no minutes to approve.

ORAL REPORTS:

1. Staff Report

*** Grant Proposals – Monthly Report**

Ms. Behzad presented her monthly report regarding grant proposals:

Depot Street Grant:

Bill Newkirk (from the City's Housing Division) applied for a grant for \$2.5M; the scope of work is to build out Depot Street according to the newly updated Downtown Plan to include widening the street and sidewalk, bike lanes, and pedestrian lanes.

*** Trail Proposal from Bellinger Foster Steinmetz, Landscape Architecture**

The proposal was presented to and approved by the PRC on July 20th. Previous City Council direction was for BTAC to define a scope of work and determine a funding source. We are ready to return to Council with the defined scope of work; however, we are waiting to hear from our grant application for funding.

2. Countywide Bicycle Advisory Committee Update

- Member Eltgroth noted that due to personal circumstances, starting in January, he will no longer be able to attend these Advisory Committee meetings and someone else from the BTAC Committee will need to replace him.
- Member Eltgroth reported that the call for bike/pedestrian projects is due in September, there will be \$32M given over 4 years.
- Bike rack deliveries will start in September. We need to be on the lookout since we have some applications in for bike racks.
- MTC is looking for information regarding collisions involving bike or pedestrians (not autos) – you can go to their website if you have any information to share.

3. Chair Announcements

- None

BUSINESS

1. Morgan Hill's Bicycle Friendly Community Application

Member Hauge reported that we still need information from Rodney Reno. Member Eltgroth noted the LAB website shows the level of recognition given to other cities that have received this award.

2. Community Award for Cycling Promotion

Member Hauge reported that the Award will be called “The Morgan Hill Cycling and Trail Awareness Award.” This will be an annual award given once per calendar year to coincide with Bike to Work Week in May. The program outline and award criteria are finalized. Member Eltgroth moved that the program with Member McCann’s corrections be presented to the PRC for approval. This was unanimously approved and will be placed on the September PRC agenda. The plaque still needs to be designed-Member Clark will have someone at Specialized complete the design.

3. Bike Parking at Taste of Morgan Hill

Member Clark reported that he has been to several meetings with the organizing committee. The event will be held on 9/25 & 9/26. Bike parking has been moved to E. 1st St to allow for better access for cyclists. Bike stands/racks will come from Specialized (new & user friendly) made of wood and “A” framed. A pop-up will be provided. He has requested some chairs & a table and a walkie talkie for emergencies. He will send out a sign-up sheet for parking attendees; in addition to having a BTAC member at each shift, one other person through the Chamber will also be there each day. This year there will be a quilters show taking over the Community Center. At the bike parking, water bottles will be given away and something will be given to the volunteers, probably a T-shirt. The Chamber promised to provide signs directing people to the bike parking area.

4. Sprockids Program in Morgan Hill

Member Hubbell presented a handout summarizing the Sprockids program which teaches kids about biking, especially mountain biking. This program is directed at getting kids to ride bikes, and can piggy-back on the Safe Routes to Schools Program. At times it has been presented as part of the school-day curriculum. At a middle school, it was run as a club during the lunch hour. Usually local bike shops get involved and either help teach or host the program. There are many mechanical lessons, and bike shops are well equipped to help teach this aspect of the program. Member Eltgroth asked if the teachers are volunteers as there may be a liability issue. Member Scott would be able to check with Specialized to see if they would offer rooms for the classroom instruction. Member Hauge noted that the Charter Schools may be willing to incorporate the program into their curriculum. Member Eltgroth noted that El Toro Elementary School has a cycling club. Member Clark suggested that the BTAC evaluate the LAB program vs. SprockKids to be sure we endorse the best program. Both curriculums will be obtained and both will be reviewed. LAB requires certified people teach their course. Member Hubbell will bring a copy of the Sprockids program, Member Eltgroth will bring a copy of the LAB program and both will be reviewed during the next BTAC meeting. It was noted that in addition to schools, this program can be run through youth groups like boy scouts and girl scouts and church youth groups.

ANNOUNCEMENTS

- Member Elgroth is running a LAB bike education class on 8/20 & 8/21.

REQUESTS FOR FUTURE ITEMS

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Bikeways Master Plan – Quarterly reviews to ensure planned items are moving ahead

ADJOURNMENT: Meeting was adjourned at 7:55pm. The next meeting will be held on September 16, 2004 at 6:15 pm.